

**PROFESSIONAL COUNSELORS SECTION
MEETING MINUTES
August 11, 2015**

PRESENT: Allison Gordon, Charles Lindsey, Leslie Mirkin

STAFF: Dan Williams – Executive Director, Nilajah Madison-Head – Bureau Assistant, Sharon Henes – Rules Coordinator, and other DSPS Staff

CALL TO ORDER

Allison Gordon called the meeting to order at 9:08 a.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to approve the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF APRIL 15, 2015

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to approve the April 15, 2015 minutes as published. Motion carried unanimously.

LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS

Scope Amending MPSW 14.01 Relating to Internship

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to approve the Scope Statement amending MPSW 14.01 relating to internship for submission to the Governor's Office and publication, and to authorize the Chair to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously.

EDUCATION AND EXAMINATION MATTERS

60 Credit Program Review Requests

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to authorize the Chair final approval of the education pre-approval grid for posting on the DSPS website. Motion carried unanimously.

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to delegate authority to the Educations and Examinations Liaison to address all issues related to education and examinations. Motion carried unanimously.

Mount Mary University Notification

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to acknowledge receipt of the Mount Mary University Notification. Motion carried unanimously.

CLOSED SESSION

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Allison Gordon read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Allison Gordon – yes; Charles Lindsey – yes; and Leslie Mirkin – yes. Motion carried unanimously.

The Section convened into Closed Session at 11:10 a.m.

RECONVENE TO OPEN SESSION

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 3:36 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to affirm all motions made in closed session. Motion carried unanimously.

CREDENTIALING MATTERS

APPEARANCE – Katherine Elgin

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to accept the withdrawal of the Licensed Professional Counselor application of Katherine Elgin. Motion carried unanimously.

Sarah Gavin – Education and Supervised Hours Review

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to table the Licensed Professional Counselor application of Sarah Gavin. Motion carried unanimously.

ORDER FIXING COSTS

Deanne Weiler (ORDER0003366)(DHA case number SPS-14-0009)(DLSC case number 13 CPC 010)

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to adopt the Order Fixing Costs in the matter of disciplinary proceedings against Deanne Weiler, Respondent (ORDER0003366)(DHA case number SPS-14-0009)(DLSC case number 13 CPC 010). Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Administrative Warning

15 CPC 001– D.M.M.

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to issue an Administrative Warning in the matter of DLSC case number 15 CPC 001 (D.M.M.). Motion carried unanimously.

Proposed Stipulations, Final Decision and Order

13 CPC 014 – S.M.A.

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to delegate decision making authority to Mike Berndt, Chief Legal Counsel, in the matter of disciplinary proceedings against Sufian M. Assad, DLSC case number 13 CPC 014. Motion carried unanimously.

14 CPC 004 – D.N.

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to accept the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Debra Noskoviak, DLSC case number 14 CPC 004. Motion carried unanimously.

14 CPC 007 – J.T.K.

MOTION: Leslie Mirkin moved, seconded by Charles Lindsey, to accept the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against James T. Kirsch, DLSC case number 14 CPC 007. Motion carried unanimously.

Case Closings

14 CPC 027

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to close DLSC case number 14 CPC 027 for Insufficient Evidence (IE). Motion carried unanimously.

Monitoring

James L. Harrison, III, CSAC, LPC – Requesting Full Licensure

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to grant the request of James L. Harrison, III, CSAC, LPC for full licensure. Motion carried unanimously.

ADJOURNMENT

MOTION: Charles Lindsey moved, seconded by Leslie Mirkin, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:37 p.m.